

2019-2020 Spring Semester
MAKU Career School Education and Development Program Transcript

School Number : 12345678900

Dates of Program : 1-30 May 2020

Name : Abdullah

Diploma Number : MKO-2020-00

Surname : Haksever

Graduation Date : 07.08.2020

MAKU Career School Education and Development Program has been designed by taking into consideration the Turkish Employment Agency's Turkish Professions Glossary, US National Occupational Information Platform, OECD skill requirements research, scientific works and common skill requirements of different career fields.

Within the scope of the program, 13 trainings of 49 hours were organized with distance education in order to improve the professional skills of the participants during the spring semester of 2019-2020 academic year. The trainings were held in collaboration with Burdur Mehmet Akif Ersoy University's Distance Education Center. 9 online career interviews took place with expert guests in their fields in order to make participants psychologically prepared to the problems they may encounter during their business life and also the aim of those online career interviews was raising awareness of participants about the right methods they can use against those problems.

80% attendance to the trainings is compulsory. Those who fulfill the conditions of participation are subjected to a success assessment exam at the end of the training. Participants who score 70 or more from the exam covering all the trainings are considered successful and are entitled to receive the MAKU Career School Diploma.

The participant mentioned in the document participated in 13 trainings* and «Söyleşi Sayısı» interviews ** and received «Sınav Puanı» points from the evaluation exam and was entitled to receive a MAKU Career School Diploma.

Occupational Skill Development Trainings

Name of the Training	Code	Duration / hr	Lecturer
Active Listening	MB-01-01	3	Lect. Hakan ACAR
Conceptually Speed Reading	MB-01-08	6	Lect. Hacer Doğaner KEKLİK
Critical Thinking	MB-01-04	4	Lect. Kıvanç UZUN
Eloquence	MB-01-06	4	Lect. Handan Musaoğlu KASA
Effective Presentation Techniques	BIT-22-01	3	Lect. Gökhan TURAN
Service Orientation	MB-02-02	4	Lect. Kıvanç UZUN
Job Search Skills and Strategies	DE-04-02	3	Lect. Çağlar YURDASİPER
Coping with stress at work	DE-04-03	3	Lect. Hakan ACAR
Career Planing	DE-04-04	1	Lect. Veysel DAL
Judgment and Decision Making	MB-05-01	3	Assoc. Prof. Dr. Ali M. ALPARSLAN
Excel from Beginner to Advanced	BIT-06-01	8	Lect. Ömer BAĞCI
Teamwork	DE-04-05	4	Lect. Veysel DAL
Time Management	MB-06-04	3	Lect. Muhammed TORTUMLU

Career Interviews

Name of Interview	Date	Speaker
Digital Transformation:New Working Styles and Competencies	01.05.2020	Prof. Dr. Adem KORKMAZ
Psychological Resilience in Working Life	17.05.2020	Assoc. Prof. Dr. Özlem TAGAY
Empathy: Understanding and Being Understood	18.05.2020	Assoc. Prof. Dr. Firdevs Savi ÇAKAR
Mastery: To Be? To Pass?	18.05.2020	Assoc. Prof. Dr. Ali M. ALPARSLAN
Meaning and Psychological Well-Being at Work	21.05.2020	Assoc. Prof. Dr. Tayfun DOĞAN
Anger and Anger Management	23.05.2020	Prof. Dr. Zeynep KARATAŞ
Science, Human and Morality	27.05.2020	Prof. Dr. Ramazan ERDEM
Good Person Model : Psychology of Values	29.05.2020	Prof. Dr. Nevzat TARHAN
Self-Confidence	30.05.2020	Dr. Özgür BOLAT

* All trainings have been successfully completed.

** Please see the participation status.

Training and conversation contents are included in Appendix 3 and 4.

MAKU Career School Diploma does not replace a higher education diploma.

You can scan the QR code for document verification.


Center Manager
Lect. Veysel DAL